

## Activating a Parent Portal Account/Retrieving Login Information

If you have not activated your parent account, please refer back to the email you received when you registered your child for school. That email (which was titled “OLR Approved/Activation Key”) includes your personal Campus Portal Activation Key. Use the directions in that email to activate your Infinite Campus parent portal account. You may need to look in your email spam folder for that email.

The step-by-step directions in that email are as follows.

Please go to:

[Infinite Campus Parent Portal website](#)

Please select “New User

**Parent Username**

**Password**

**Log In**

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log in to Campus Student](#)

or

[New User?](#)

**Campus Parent**

**Pickerington Local**

**Announcements**

Wednesday 03/11/2020  
**NEW STUDENT 2020-2021 ONLINE REGISTRATION**

**Please use the link below ONLY if your family has never had a child enrolled with the Pickerington Local School District.**

**ONLINE REGISTRATION LINK: [New Family Online Registration Form](#)**

**Existing families are those who have a**

Please enter information exactly as listed on your **Portal Activation Key** into the box under the words “Activation Key” then click SUBMIT. YOU MAY WANT TO COPY/PASTE THE ACTIVATION KEY.

Create your Username, Password and Verify the Password, then click SUBMIT.

Log in to your portal account using the Username and Password you just created.  
[Infinite Campus Parent Portal Website](#)

On the next screen, please enter your email address, confirm your email address and then enter the password you just created (“campus password”). This is your “email recovery address” and can be used by you to recover your login information automatically. Please click SAVE. Please look for an email from Infinite Campus to verify this email recovery address.

If you no longer have the email or need help, [submit an online help request](#). Fill in all fields. Your account will be activated by Pickerington Schools Technology Department personnel. Your username and password will be emailed to you, along with other important information necessary to properly establish your account. You may need to check your spam folder for this email.

If you are re-enrolling a student, the email referenced above may not include an activation key. Please try your last known login information, use the “Forgot Password?” or “Forgot Username?” function from the login screen, or [submit an online help request](#).

Activating your parent portal account and keeping your contact information up-to-date will allow you to follow your child’s academic progress at school and ensure that you receive important communications in case of emergency. PLEASE SAVE YOUR LOGIN INFORMATION IN A SECURE LOCATION. You will need this login information before the beginning of the next school year. You will be able to **retrieve your login information automatically** anytime by utilizing the

"Forgot Password?" or "Forgot Username?" function on the login page. You will need to check the email account that you entered (email recovery address), as above. Please remember to check your SPAM folder in the email account you entered, as the information may have been referred there. **In order to avoid a delayed response during high volume help request periods, please keep your login information accessible, use the "Forgot Password?" or "Forgot Username?" function, and check periodically to see that your login is granting you access to your account appropriately.**

## Pickerington Local

Parent Username

Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log in to Campus Student](#)

or

[New User?](#)