

Shared Residency Affidavit

Student's Last Name _____

OWNER OR LEASEHOLDER OF HOME

I, _____, certify that I am the owner/leasing tenant of the home or apartment located at: _____

Owner/Leaseholders relation to the persons they are allowing to reside with them: _____

(Initial acknowledgement of each statement)

_____ I certify all persons listed below actually reside at this address with me and to the best of my knowledge, do not maintain a residence elsewhere. "Residence" in Ohio Revised Code 3313.64 is described as "...a place where important family activity takes place during significant parts of each day; a place where the family eats, sleeps, works, relaxes, plays."

List all adults and students that will be residing with you in your home:

_____	_____
_____	_____
_____	_____
_____	_____

_____ I understand that any person who, with intent to defraud or knowing that he/she is facilitating a fraud, submits an application that contains a false or deceptive statement may be liable for the cost of tuition and/or may be subject to prosecution for a criminal offense.

_____ I give consent for the school district to use any legal means to verify the residence of the individuals I have listed above, including but not limited to contacting the following: employers, realtors, rental offices, and my utility providers.

In order to maintain the integrity of leasing laws governing the number of occupants under one roof, the legal agreements between my lessor and me, and for my own protection, I will inform my rental office that I intend to allow this family to move in with me. **The lease agreement must list the names of the students and parent/guardian. (If you are unable to add these individuals to the lease as occupants, the parent/guardian must contact the Welcome Center for further requirements.)**

Before me, a notary public, came _____, who, being first duly cautioned and sworn, did sign the foregoing document as his/her free and voluntary act and deed this _____ day of _____, 20____.	
X _____	X _____
Signature Owner/Leaseholder	Notary Public

PLEASE NOTE: This form must be completed in its entirety, and required documents provided, before the student can start school.

WELCOME CENTER USE ONLY
The proof is limited to items listed below without exception. Proof must be submitted to the Welcome Center Staff as stated below. Your name, address, and current date must appear on all proof of residency documents.
One item for proof of residency must be from the three items listed below:
_____ <i>If within 30 days of closing:</i> settlement statement signed by all parties. _____ <i>If home is paid off:</i> payoff statement, (letter) or deed. _____ Current Homeowner Mortgage Statement or coupon _____ Rental Agreement signed by the landlord and Leaseholder. The lease agreement must list the names of students and parent/guardian. (If you are unable to add these individual to the lease as occupants, the parent/guardian must contact the Welcome Center for further requirements.)
Additional Mandatory Documents
_____ Notarized Affidavit

Shared Residency Affidavit

PARENT OF ENROLLING / RENEWING STUDENT(S)

I, the parent/guardian of _____, do hereby certify I have established residency on a 7-day per week basis at the above address in the PLSD.

REQUIREMENTS: *(Initial acknowledgement of each statement)*

1.	This statement, notarized with your friend/family member's signature.
2.	A lease with you and your children added as occupants. (If you are unable to be added to the lease as occupants, you must contact the Welcome Center for further requirements.)
3.	If employed, a letter from your employer, on company letterhead, stating (a) you have changed your address at work, and; (b) employer is deducting Pickerington School's income tax (TAX #2307) from your wages. If unemployed or self-employed, documentation of government benefits or tax documents displaying the current address listed above
4.	A piece of mail, from a business, bearing a current postmark and reflecting your PLSD address.
5.	I understand that any person who, with intent to defraud or knowing that he/she is facilitating a fraud, submits an application that contains a false or deceptive statement may be liable for the cost of tuition and/or may be subject to prosecution for a criminal offense.
6.	I give permission for the school district to verify, by any legal means necessary, that I am living at this address. If the statement proves to be false, I understand I am liable under the criminal code for any penalties that the law permits. If I move out of the district, I understand my child will be withdrawn from PLSD.
7.	I understand that if I change my address within the district, I must complete this process again or my child(ren) may be withheld from attending school.

Parent / Guardian Name (printed): _____ Date: _____

Parent / Guardian Signature: _____ X _____

TO PARENTS OF JR. HIGH/ HIGH SCHOOL ATHLETES: Do you plan to have your son/daughter participate in PLSD extracurricular activities? If yes, please ask for and complete "Affidavit of Bona Fide Legal Change of Residence." (I understand if my student athlete enrolls and participates under false pretenses, Pickerington athletic teams will be forced to forfeit games based on playing an ineligible player.) **Circle: YES NO Parent/Guardian Initials of Understanding: _____**

PLEASE NOTE: This form must be completed in its entirety, and required documents provided, before the student can start school.

WELCOME CENTER USE ONLY

The proof is limited to items listed below without exception.
Two (2) proofs must be submitted to the Welcome Center Staff as stated below.
 Your name, address, and current date must appear on all proof of residency documents.

Required Proof of Residency Documentation from the list below.

IF EMPLOYED:

- _____ Letter from employer, on company letterhead that states you have changed your address; OR
- _____ Current paystub showing Pickerington Local School Tax (#2307) is being deducted and showing current PLSD address.

IF UNEMPLOYED DOCUMENTATION OF:

- _____ Most recent Government Benefits Statement (Must include the current PLSD address); OR
- _____ Tax documents displaying the current address listed above.

- PLUS -

- _____ Current piece of mail – No junk mail or shipping labels

- Examples of mail include:
 Utility bill, Government mailing such as child support, College Enrollment Documents, W-2 Forms, Car Insurance, Billings, Etc.