

# Friends & Family Affidavit

Student's Last Name \_\_\_\_\_

## OWNER OR LEASEHOLDER OF HOME

I, \_\_\_\_\_, certify that I am the owner/leasing tenant of the home or apartment located at: \_\_\_\_\_

Owner/Leaseholders relation to the persons they are allowing to reside with them: \_\_\_\_\_

\_\_\_\_\_ I certify all persons listed below actually reside at this address with me and to the best of my knowledge, do not maintain a residence elsewhere. "Residence" in Ohio Revised Code 3313.64 is described as "...a place where important family activity takes place during significant parts of each day; a place where the family eats, sleeps, works, relaxes, plays."

List all adults and students that will be residing with you in your home:

_____	_____
_____	_____
_____	_____

\_\_\_\_\_ I understand that any person who, with intent to defraud or knowing that he/she is facilitating a fraud, submits an application that contains a false or deceptive statement may be liable for the cost of tuition and/or may be subject to prosecution for a criminal offense.

\_\_\_\_\_ I acknowledge that I will be required to submit a newly notarized statement for each new school year as long as this living arrangement continues.

\_\_\_\_\_ I give consent for the school district to use any legal means to verify my residence, including but not limited to: employers, realtors, rental offices, and my utility providers.

In order to maintain the integrity of leasing laws governing the number of occupants under one roof, the legal agreements between my lessor and me, and for my own protection, I will inform my rental office that I intend to allow this family to move in with me. **(The family moving in with you must be added to the lease as OCCUPANTS of the property. If this is not done, the leasing office must provide a notarized statement indicating their knowledge of this affidavit.)** \_\_\_\_\_

Before me, a notary public, came \_\_\_\_\_, who, being first duly cautioned and sworn, did sign the foregoing document as his/her free and voluntary act and deed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

X \_\_\_\_\_  
Signature Owner/Leaseholder

X \_\_\_\_\_  
Notary Public

### WELCOME CENTER USE ONLY

The proof is limited to items listed below without exception.  
Proof must be brought and shown to the Welcome Center Staff as stated below.  
Your name must appear on all proof of residency documents.

#### One item for proof of residency must be from the three items listed below:

- \_\_\_\_\_ Settlement statement signed by all parties OR Homeowner Deed
- \_\_\_\_\_ Current Homeowner Mortgage Statement or coupon
- \_\_\_\_\_ Rental Agreement signed by the landlord and Leaseholder. Agreement must show the names of all occupants.

#### Two items are required as proof of residency from list below:

- |   |   |
|---|---|
| _____ Homeowner Insurance Statement/Bill                      | _____ Property Tax Bill   |
| _____ Most Recent Pay Stub with Current Address               | _____ One (1) <b>recent</b> utility bill (choose only of the following: electric, water, or gas |
| _____ Recent mail showing your current address (No junk mail) | _____ Letter of Verification of Utility Service (if first bill has not been received.)          |

#### Mandatory Documents

- |  |                           |
|--|---------------------------|
| _____ State Issued ID or Drivers License | _____ Notarized Affidavit |
|--|---------------------------|

## Friends & Family Affidavit

### PARENT OF ENROLLING STUDENT(S)

I, the parent/guardian of \_\_\_\_\_, do hereby certify I have established residency on a 7-day per week basis at the above address in the PLSD.

**REQUIREMENTS:** *(Initial acknowledgement of each statement)*

- \_\_\_\_\_ 1. This statement, notarized with your friend/family member's signature **(Required at Appt)**.
- \_\_\_\_\_ 2. If employed, a letter from your employer, on company letterhead, stating (a) you have changed your address at work, and; (b) employer is deducting Pickerington School's income tax (TAX #2307) from your wages. If unemployed or self-employed, documentation of government benefits or tax documents displaying the current address listed above. **(Required at Appt)**  
*Upon renewal of this affidavit, a resubmission of these verification documents is required.*
- \_\_\_\_\_ 3. A piece of mail, from a business, bearing a current postmark, which has been delivered, by the post office, to your new PLSD address (to be submitted within 1 week of enrollment.) If I cannot provide this, I understand that my student(s) may be withdrawn from PLSD.
- \_\_\_\_\_ 4. **I understand that any person who, with intent to defraud or knowing that he/she is facilitating a fraud, submits an application that contains a false or deceptive statement may be liable for the cost of tuition and/or may be subject to prosecution for a criminal offense.**
- \_\_\_\_\_ 5. I give permission for the school district to verify, by any legal means necessary, that I am living at this address. If the statement proves to be false, I understand I am liable under the criminal code for any penalties that the law permits. If I move out of the district, I understand my child will be withdrawn from PLSD.
- \_\_\_\_\_ 6. Failure to complete a renewal form prior to the upcoming school year, may result in your student not being able to start school on time.

**TO PARENTS OF ATHLETES:** Do you plan to have your son/daughter participate in PLSD extracurricular activities? If yes, please ask for and complete "Affidavit of Bona Fide Legal Change of Residence." (I understand if my student athlete enrolls and participates under false pretenses, Pickerington athletic teams will be forced to forfeit games based on playing an ineligible player.)

X \_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Today's Date

### WELCOME CENTER USE ONLY

The proof is limited to items listed below without exception.  
**Two (2) proofs** must be brought and shown to the Welcome Center Staff as stated below.  
Your name must appear on all proof of residency documents.

**Two items are required as proof of residency from list below:**

**IF EMPLOYED:**

- \_\_\_\_\_ Letter from employer, on company letterhead that states you have changed your address OR
- \_\_\_\_\_ Current paystub showing Pickerington Local School Tax (#2307) is being deducted and showing current PLSD address.

**IF UNEMPLOYED DOCUMENTATION OF:**

- \_\_\_\_\_ Government Benefits **OR**
- \_\_\_\_\_ Tax documents displaying the current address listed above.

- \_\_\_\_\_ Current piece of mail – No junk mail or shipping labels (must be submitted within 1 week of enrollment)

**AND**

- \_\_\_\_\_ Official Notice of Address Change Confirmation Card

**Mandatory Documents**

\_\_\_\_\_ State Issued ID or Drivers License

\_\_\_\_\_ Notarized Affidavit