



Student Name:

Date: External Expert:

HONORS DIPLOMA PORTFOLIO RUBRIC

Skills	Emergent	Proficient	Approaching Expertise	Insufficient Evidence
Application of academic knowledge and skills	<input type="checkbox"/> Shows gaps in comprehension of academic and technical information or in application of concepts related to the honors diploma area of focus. Frequent spelling and grammar errors.	<input type="checkbox"/> Shows comprehension of relevant academic and technical information and applies relevant concepts related to the honors diploma area of focus. Few spelling and grammar errors.	<input type="checkbox"/> Shows advanced understanding of academic and technical information and/or superior abilities in applying relevant concepts related to the honors diploma area of focus and critical thinking. One or two minor spelling and grammar errors.	<input type="checkbox"/>
Application of industry-focused knowledge and technical skills	<input type="checkbox"/> Shows gaps in demonstration of industry-specific technical skills and/or adherence to industry-specific knowledge and technical skills or guidelines	<input type="checkbox"/> Demonstrates industry-specific technical skills and adherence to industry-specific knowledge and technical skills or guidelines	<input type="checkbox"/> Shows evidence of advanced industry-specific technical skills and adherence to industry-specific knowledge and technical skills or guidelines.	<input type="checkbox"/>
Career knowledge and navigation skills	<input type="checkbox"/> Shows little evidence of planning or navigation of workplace or education and career path alignment with personal goals.	<input type="checkbox"/> Shows evidence of planning and navigation of workplace and education and career path alignment with personal goals	<input type="checkbox"/> Shows excellent understanding of paths and options; demonstrates superior ability to navigate the workplace; strong alignment with personal goals.	<input type="checkbox"/>
21st century skills (4-9 below)	<input type="checkbox"/> Shows significant gaps in demonstration of two or more 21st century skill categories.	<input type="checkbox"/> Shows evidence of proficiency in most 21st century skill categories with no significant gaps in more than one skill category.	<input type="checkbox"/> Demonstrates exceptional abilities in two or more 21st century skill categories with no significant gaps in any skill category.	<input type="checkbox"/>
Personal and social skills (10-14 below)	<input type="checkbox"/> Shows significant gaps in demonstration of two or more personal and social skill categories.	<input type="checkbox"/> Shows evidence of proficiency in some personal and social skill categories with no significant gaps in more than one skill category.	<input type="checkbox"/> Demonstrates superior skill in most personal and social skill categories, no significant gaps in any skill areas.	<input type="checkbox"/>

HONORS DIPLOMA PORTFOLIO RUBRIC

(A portfolio that is high quality may not include all boxes. Rows applicable to the student's honors diploma type should contain at least one 'X' as an indication that the student's portfolio contains evidence of that skill using one of the following formats. At the end of this packet is a sample matrix for the portfolio.)

Skills	Career Development Materials	Documentation of Progress	Work Products	Presentation	Assessments
1. Application of academic knowledge and skills					
2. Application of industry-focused knowledge and technical skills					
3. Career knowledge and navigation skills					
4. Creativity and innovation					
5. Critical thinking and problem solving					
6. Written and oral communication					
7. Collaboration and teamwork					
8. Information literacy					

9. Technology literacy					
10. Initiative and self-direction					
11. Professionalism and ethics					
12. Cultural and global competence					
13. Adaptability and flexibility					
14. Productivity and accountability					
15. Complexity and craftsmanship					

SAMPLE MATRIX

(May be used to track student progress on Honors Diploma Portfolio)

Skills	Career Development Materials	Documentation of Progress	Work Products	Presentation	Assessments
1. Application of academic knowledge and skills		X	X	X	X
2. Application of industry-focused knowledge and technical skills	X	X	X	X	X
3. Career knowledge and navigation skills	X	X	X		X
4. Creativity and innovation			X	X	X
5. Critical thinking and problem solving			X	X	X
6. Written and oral communication	X	X	X	X	X
7. Collaboration and teamwork		X	X	X	X
8. Information literacy	X	X	X	X	X
9. Technology literacy		X	X	X	X

10. Initiative and self-direction	X		X	X	X
11. Professionalism and ethics				X	X
12. Cultural and global competence			X	X	X
13. Adaptability and flexibility			X	X	X
14. Productivity and accountability			X	X	X
15. Complexity and craftsmanship			X	X	