

PASS - FAIL FORM

Student		Student No.	Grade
Course		Teacher	Period
Select One →	<input type="checkbox"/> 1 st Semester	<input type="checkbox"/> 2 nd Semester	<input type="checkbox"/> Year-Long

Beginning with the 2017-18 school year, students in grades 7-12 may take elective courses on a pass/fail basis based on the following guidelines. Courses eligible for the pass/fail option are identified below. The student, his/her parent, and the teacher must complete and sign a pass/fail registration form. Interested students may secure this form in the Counselor's office.

- "Electives" are defined below.
- Students in grades 9-12 may take up to one (1) elective credit per year as pass/fail (in addition to P.E.) in all areas excluding core classes and foreign languages. PE classes may always be taken pass/fail and may be an additional pass/fail class beyond the student's pass/fail course selection.
- Foreign Languages will only be considered an "elective" and eligible for pass/fail if, after a student has completed at least two years of a foreign language, a student wants to attempt a different foreign language.
- Registration for a pass/fail course must be made during the first four (4) weeks of a course. Should a student decide later to take the course as a grade option (A, B, C, D, F), he/she must do so by the end of the final grading period. For students choosing the grade option (A, B, C, D, F), only the final grade will be changed. If a student elects to change a pass/fail course to a letter grade, this will count as his/her one pass/fail selection for the school year.
- The procedure for adding or dropping a course shall also apply to pass/fail courses.
- A grade of satisfactory (pass) or unsatisfactory (fail) will be given for progress in each grading period. The teacher should record all letter grades as usual in his/her grade book. Pass/fail will be recorded only on grade cards and permanent record cards.
- Given extenuating circumstances, pass/fail grading may be utilized in grades 6-8 as determined by the building principal in consultation with the teaching staff and by approval of the Superintendent/designee for all classes that are not for high school credit.
- English Learners (EL) students (K-12) may take any class pass/fail as long as recommended by the appropriate teaching staff and by approval of the Superintendent/designee.

Eligible High School Courses	
Journalism 1 & 2	Public Speaking and Discourse
Contemporary Issues	History of American Sport
Psychology	Business and Marketing courses that are NOT CCP
Yearbook	Any course in the Theatre, Music, Visual Art, or Integrated Technology Departments
Foreign Languages will only be considered an "elective" and eligible for pass/fail if, after a student has completed at least two years of a foreign language, a student wants to attempt a different foreign language.	

Student Signature	Date
Teacher signature	Date
Counselor signature	Date
Parent signature	Date