Beginning with the 2017-18 school year, students in grades 7-12 may take elective courses on a pass/fail basis based on the following guidelines. Courses eligible for the pass/fail option are identified below. The student, his/her parent, and the teacher must complete and sign a pass/fail registration form. Interested students may secure this form in the Counselor’s office.

1. "Electives" are defined below.

2. Students in grades 9-12 may take up to one (1) elective credit per year as pass/fail (in addition to P.E.) in all areas excluding core classes and foreign languages. PE classes may always be taken pass/fail and may be an additional pass/fail class beyond the student's pass/fail course selection.

3. Foreign Languages will only be considered an "elective" and eligible for pass/fail if, after a student has completed at least two years of a foreign language, a student wants to attempt a different foreign language.

4. Registration for a pass/fail course must be made during the first four (4) weeks of a course. Should a student decide later to take the course as a grade option (A, B, C, D, F), he/she must do so by the end of the final grading period. For students choosing the grade option (A, B, C, D, F), only the final grade will be changed. If a student elects to change a pass/fail course to a letter grade, this will count as his/her one pass/fail selection for the school year.

5. The procedure for adding or dropping a course shall also apply to pass/fail courses.

6. A grade of satisfactory (pass) or unsatisfactory (fail) will be given for progress in each grading period. The teacher should record all letter grades as usual in his/her grade book. Pass/fail will be recorded only on grade cards and permanent record cards.

7. Given extenuating circumstances, pass/fail grading may be utilized in grades 6-8 as determined by the building principal in consultation with the teaching staff and by approval of the Superintendent/designee for all classes that are not for high school credit.

8. English Learners (EL) students (K-12) may take any class pass/fail as long as recommended by the appropriate teaching staff and by approval of the Superintendent/designee.

### Eligible High School Courses

<table>
<thead>
<tr>
<th>Journalism 1 &amp; 2</th>
<th>Public Speaking and Discourse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contemporary Issues</td>
<td>History of American Sport</td>
</tr>
<tr>
<td>Psychology</td>
<td>Business and Marketing courses that are NOT CCP</td>
</tr>
<tr>
<td>Yearbook</td>
<td>Any course in the Theatre, Music, Visual Art, or Integrated Technology Departments</td>
</tr>
</tbody>
</table>

Foreign Languages will only be considered an "elective" and eligible for pass/fail if, after a student has completed at least two years of a foreign language, a student wants to attempt a different foreign language.

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**Student Signature**

**Teacher Signature**

**Counselor Signature**

**Parent Signature**

**Date**

**Date**

**Date**

**Date**